

**COUNTY COMMISSION OF PUBLIC RECORDS
OF MARION COUNTY, INDIANA**

**MEETING MINUTES
FROM OCTOBER 27, 2005 MEETING**

Members Present: Marty Womacks (Auditor)
Jennifer Pruitt (Clerk proxy)
Mark Mertz (Attorney)

Others Present: Chief Chris Millott (Beech Grove Police Department)

Call to Order: The meeting was called to order by Chairman Womacks.

Approval of Minutes: Marty Womacks approved the minutes from the July 28th meeting.

Washington Civil Township: Jennifer Pruitt stated that Washington Township submitted a revised list, per the suggestion of the county commission at the July 28th meeting. Mark Mertz noted the 2003 records would not be able to be destroyed since they did not meet the 3-year requirement. Marty Womacks approved the revised list with the exception of the 2003 records.

Indianapolis Police Department (Forfeiture Unit): Members of the agency were present to discuss the request. Members stated they were requesting to destroy nine boxes of forfeiture information from 1994 to 2002. Marty Womacks approved the request.

Indianapolis Police Department (Finance Division): Members of the agency were present to discuss the request. Members stated they were requesting to destroy time off requests and overtime vouchers. They microfiched their time cards but still had the original documents. Marty Womacks approved the request.

Office of Corporation Counsel: No members of the agency were present to discuss the request. Mark Mertz stated he gave the agency information on how to request the destruction of records. He also stated he did not see any problems with their request. Marty Womacks approved the request.

Beech Grove Police Department: Chief Chris Millott was present to discuss the request. Chief Millott stated his agency has never destroyed or archived any records but are starting to do so for practical reasons. He stated the agency would like to destroy records from 1966 to 1984 pertaining to accident and criminal reports. Marty Womacks stated her concern for destroying records of such high profile cases. Chief Millott noted they were not destroying the criminal history just the police report. He also noted that violent crime reports would be excluded in the destruction of records. Marty Womacks approved the request.

Adjournment: No further business was presented to the commission. Meeting was adjourned.